

# **NOTICE**

*Dear Parents/Guardians,*

## **Greetings!**

We hope that you and family members are keeping good health. This pandemic has affected all of us. Despite all hardships, all the classes and activities are being conducted smoothly by our faculty members.

This is for the general information of every parents/guardians concerned regarding the Fee Structure for academic year 2021-22. The school fees collection will certainly help in the smooth functioning of the school and meet all the financial obligations.

Please note the following points regarding the same:

- We have charged last year reduced fees as per court order and no fees were charged under non-essential heads. We have also made CCA charges nil though online classes for the same given regularly.
- We have paid full salaries to all our teaching and non-teaching staff including support staff last year despite reduced fee being charged in order to run the school with no interruptions to the smooth flow of online classes and co-curricular classes.
- We hope that you will also understand that we have several statutory liabilities to meet up other than paying salaries to our staffs and employees.
- That due to revised reduced fees structure of 2020-21 it became really difficult for us to continue the smooth running of our institution but that never hampered the ongoing online classes of our students and also conducted examination successfully.
- The fees have been revised after taking into consideration all factors including increase in cost for the pandemic measures, salary of all staff, infrastructure cost, AMC renewal and vendor payment etc.
- We understand the difficulty of parents but we are helpless regarding general waivers and further concessions at this moment.
- For the convenience of the parents the session fee may now be paid in installments. Parents may avail the facility of payment of session fee in five equal installments through NEFT and send the screenshot of payment to Accounts Department to update the same.
- This time we will expect that the parents of our students will certainly cooperate with us by paying the fees as per the Fees Structure of 2021-2022.
- We extend our sincere thanks to all the parents who have cooperated with the school and paid the fees timely through the RFID payment system.
- Only Parents/Guardians who really got affected and need assistance in fees are requested to send the mail with proper documents. These mails will be taken care of and may take some time as we are working with bare minimum workforce keeping the recent outbreak of Covid' 19 in mind.

We hope you will understand the situation so that our academic session 2021-22 may continue smoothly.

Thank you for your cooperation and support as always.

With regards,

***Principal***